



**CENTENNIAL SCHOOL DISTRICT #12**  
**SCHOOL BOARD MEETING**  
Monday, February 13, 2012  
District Office Board Room – 6:30 p.m.  
**AGENDA**

- 1.0 **CALL TO ORDER** (Wilson)
- 2.0 **ROLL CALL** (Guthmueller)
- 3.0 **APPROVAL OF AGENDA** (Wilson)
- 4.0 **PUBLIC FORUM** (Wilson)
- 5.0 **SUPERINTENDENT REPORT/RECOGNITIONS** (Dixon)
- 6.0 **CONSENT ITEMS** (Wilson)  
Consent items for the February 13, 2012 School Board Agenda as warranted including approval of:
- Minutes – Organizational Meeting Minutes of January 9, 2012 and Special Meeting Minutes of February 6, 2012
  - Monthly Bills
  - Payroll – Total Ratified
  - Personnel – Retirements, Terminations, Resignations, Employments, Change in Status, Unpaid Leaves of Absence, Lane Changes
  - Field Trips
  - Bids
  - Gifts
  - Investments
  - Dues & Memberships
  - Virtualization Lease

The Superintendent of Schools recommends the School Board approve the Consent Items as detailed in the enclosure.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, Vote: \_\_\_\_\_

- 7.0 **CURRICULUM**
- 7.01 **2011-12 Open Enrollment Applications/Report** (Johnson)  
Mr. Scott Johnson, Director of Teaching and Learning, will provide a status report on the number of open enrollment applications received under the Minnesota Open Enrollment Options Program in the 2011-12 organizational year for the 2012-13 organizational year. Centennial School District No. 12 received 84 open enrollment applications. Of them, 80 were submitted by the parents of students new to Centennial School District, a figure that was 7 students less than in 2010-11 for 2011-12. No School Board action is required.
- 7.02 **Staff Development Update** (Johnson)  
Scott Johnson, Director of Teaching and Learning, will provide a brief update on the January 23, 2012 staff development activities. No School Board action is required.
- 8.0 **RESOURCE MANAGEMENT**
- 8.01 **Budget Revisions for 2011-12 – All Funds** (Huffman)  
Mr. Dan Huffman, Director of Business Affairs, will present information on mid-year budget revisions for each of the district's funds. Budgets are revised to update estimates and reflect events that have taken place since the budget was adopted in May.

The Superintendent of Schools recommends the School Board approve the budget revisions for 2011-12 - all funds.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, Vote: \_\_\_\_\_

**8.02 2012-13 Budget Assumptions**

(Huffman)

The Superintendent of Schools recommends the School Board adopt the following resolution relating to a balanced budget.

WHEREAS, it is the goal of the school district’s School Board and administrative staff to demonstrate fiscal restraint; and

WHEREAS, it is the responsibility of the School Board and administration of the school district to be accountable to its public;

BE IT RESOLVED, by the School Board of Independent School District #12 (Centennial School District), that the administrative staff be directed to present a balanced budget to the School Board for the 2012-2013 school year.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, Vote: \_\_\_\_\_

**8.03 Special Ed Staffing Study**

(Thacker)

Mr. David Thacker, Director of Special Education, will provide the School Board with an informational overview of the 2011-12 Staffing Study. Other than the delivery of regular education programming, Centennial School District #12’s most pervasive array of programs and services are offered through the special Education Program to eligible students by a well-trained, high quality, caring staff of special educators. No School Board action is required.

**8.04 Approval of Independent School District #12/Centennial Education Association Master Agreement 2011-2013**

(Jablinski)

Previously discussed with School Board members is the Independent School District #12/Centennial Education Association Master Agreement for the 2011-2013 school years.

Highlights of the agreement are as follows:

- Year 1 Step and Lane Movement, Year 2 Step and Lane Movement
- Year 1 Salary Schedule Improvement 0%, Year 2 Salary Schedule Improvement 0%.
- Year 1 Co-Curricular (Schedule B) Salary Improvement 2%. Year 2 Co-Curricular (Schedule B) Salary Improvement 1%.
- Inflationary Increase in Group Hospitalization Premium Contributions— Year 1 0%, Year 2 actual cost but no more than 5%.
- Modification to post-retirement benefits to address the school district’s long-term liabilities.
- Formation of a labor-management committee.
- Year 1, one time off schedule payments for teachers on salary schedule longevity steps and Year 2, Q-Comp performance-based compensation increase.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, Vote: \_\_\_\_\_

**9.0 COMMUNICATION**

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 9.01 Northeast Metropolitan Intermediate School District #916
- 9.02 Schools for Equity in Education/Legislative

**10.0 SUPPLEMENTARY ITEMS**

**10.01 Task Schedule for Hiring a New Superintendent**

(Jablinski)

Director Jablinski will share the revised Task Schedule for Hiring a New Superintendent with the Board.

The Superintendent of Schools recommends approval of the revised Task Schedule for Hiring a New Superintendent effective July 1, 2013 as presented to the School Board.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, Vote: \_\_\_\_\_

**11.0 INFORMATION ITEMS**

11.01 **Dates to Note** – Upcoming dates and events in the school district

- Monday, February 27, 2012 – Work Study Session, 5:30 p.m.
- Monday, March 5, 2012 – Gr. 11-12 Academic Awards, 6:30 p.m./PAC
- Tuesday, March 6, 2012 – Gr. 10 Academic Awards, 6:30 p.m./PAC
- Friday, March 9, 2012 – No School/K-8 a.m. Conferences
- Monday, March 12 through Friday, March 16, 2012 – No School/Spring Break
- Monday, March 19, 2012 – Regular Board Meeting, 6:30 p.m.
- Monday, March 26, 2012 – Work Study Session, 5:30 p.m./Infinite Campus
- Friday, March 30, 2012 – No School/Teacher Workshop

11.02 **PRESENTATIONS OR ITEMS OF BUSINESS FROM STAFF OR BOARD MEMBERS**

**12.0 ADJOURN INTO CLOSED SESSION: STUDENT EXPULSION REDUCTION**

The Superintendent of Schools recommends the School Board adjourn into Closed Session for the purpose of discussing the potential expulsion reduction of a student.

**13.0 RECONVENE FOR SCHOOL BOARD ACTION: STUDENT EXPULSION REDUCTION**

**14.0 ACTION ON STUDENT EXPULSION REDUCTION**

*Motion by:* \_\_\_\_\_, *Seconded by:* \_\_\_\_\_, *Roll Call Vote:* \_\_\_\_\_

**15.0 ADJOURN**

**CENTENNIAL SCHOOL BOARD MEETING  
February 13, 2012  
CONSENT AGENDA**

**6.0 CONSENT ITEMS**

6.01 **Approval of Minutes:** Regular School Board Meeting Minutes of January 9, 2012 and Special Board Meeting Minutes of February 6, 2012

6.02 **Approval of Monthly Bills:** \$11,324,730.31

6.03 **Payroll Total to be Ratified:**

<b>January 2012</b>	<b>1/13/12</b>	<b>1/31/12</b>	<b>Fund Totals</b>
01 General Fund	\$ 1,379,308.21	\$ 1,400,565.01	\$ 2,779,873.22
02 Food Service Fund	\$ 42,703.62	\$ 43,503.34	\$ 86,206.96
04 Community Ed Fund	\$ 67,847.88	\$ 72,532.71	\$ 140,380.59
09 Arena Fund	<u>\$ 8,997.17</u>	<u>\$ 6,010.15</u>	<u>\$ 15,007.32</u>
<b>Total</b>	<b>\$ 1,498,856.88</b>	<b>\$ 1,522,611.21</b>	<b>\$ 3,021,468.09</b>

6.04 **Personnel:**  
**Retirements**

Accept the resignation of Jane Madison, head secretary, upon the occasion of her retirement effective June 15, 2012. Ms. Madison has provided the school district with 31 years of service.

Accept the resignation of Bonnie Holewa, elementary teacher, upon the occasion of her retirement effective June 8, 2012. Ms. Holewa has provided the school district with 30 years of service.

**Employment**

Sarah Evans as a 1.00 FTE long-term substitute teacher for Dennis Gable effective January 3, 2012 through June 8, 2012.

Matthew Fenno as a 1.00 FTE special education teacher effective January 18, 2012.

Katie Guthmueller as a 1.00 FTE elementary teacher effective January 30, 2012.

Rebecca Flory as a 1.00 FTE music teacher effective January 3, 2012 through March 1, 2012.

Sandy Mackie as a 3 hours per day food service assistant effective January 3, 2012.

Matthew Peterson as a full-time custodian effective January 16, 2012.

Kaitlyn Sveningson as a 6½ hours per day paraprofessional effective January 24, 2012.

Cheryl Ennett as a 3½ hours per day paraprofessional effective January 9, 2012.

Deborah Klausung as a 3½ hours per day paraprofessional effective January 30, 2012.

Andrew Cardinal as a 6½ hours per day paraprofessional effective January 24, 2012.

Alyssa Lane as a 19½ hours per week paraprofessional effective January 5, 2012.

Debbie Dass as a 3 hours per day food service assistant effective January 17, 2012.

Karen Parsons as a 3¼ hours per day paraprofessional effective January 3, 2012.

Melissa Byers as a 3¼ hours per day paraprofessional effective January 18, 2012.

Jennifer Sand as a 1,550 annual hours office secretary effective January 3, 2012.

Amanda Daeger as junior varsity softball coach effective the 2011-12 season.

Anne Thomsen as track and field assistant coach effective the 2011-12 season.

**Change in Employment**

Jeanne Gschwind from high school head principal's secretary to full-time accounts payable clerk effective February 13, 2012.

Christine Krohn from food service assistant to 6½ hours per day paraprofessional effective January 24, 2012.

Joshua Stacy, social studies teacher, from .70 FTE to .80 FTE retroactive from August 30, 2011 through June 8, 2012.

Unpaid Leaves of Absence

Janah Breidenbach, paraprofessional, effective November 28, 2011 through June 7, 2012.

Lori Bailey, health clinician, effective May 3, 2012 through May 15, 2012.

Tammy Bednar, elementary teacher, effective February 21, 2012 through June 8, 2012.

Lane Changes

Name:	Old Lane:	New Lane:
Aus, Erik	MA+30	MA+45
Bies, Jennifer	MA+15	MA+30
Brovold, Stephanie	MA+15	MA+30
Dronen, Marisa	BA+0	BA+30
Hagen, Steve	MA+30	MA+45
Howell, Susan	BA+30	MA+0
Klein, Katie	BA+45	MA+0
Kruse, Neil	BA+30	BA+45
Lovgren, Susan	BA+30	MA+0
Miska, Stephanie	MA+30	MA+45
Reistad, Lindsay	BA+0	BA+15
Stacy, Joshua	MA+0	MA+15
Sylvester, Jennifer	BA+45	MA+0
Wenzel, Monica	BA+30	MA+0
Wilhelm, Melissa	MA+30	MA+45

6.05 **Field Trips:**

- High School Cheerleading Team to Sioux Falls, South Dakota January 21-22, 2012 for cheerleading competition. Advisor Alyssa Lane, 13 students, 4 chaperones.
- Middle School Outdoor Club to Pierz, Minnesota February 18-19, 2012 for Snowshoe Trek campout. Advisor Kevin Setterholm, Andy Marshall, Kristen Fleming, 10-12 7<sup>th</sup> and 8<sup>th</sup> grade students.
- High School Robotics Team to FIRST Robotics Regional in Duluth, Minnesota March 7-10, 2012. Advisor John Cloues, 22 students, 4 chaperones.
- High School "College-in-the-Schools" physics students to Chicago/FermiLab April 15-17, 2012. Advisor Jon Anderson, 25 students, 3 chaperones.
- High School Model United Nations Club to Minneapolis for MN YMCA Youth in Government Annual Conference March 22-24, 2012. Advisor Brian Bohne, 10-12 students, 1 chaperone.

6.06 **Bids:** None

6.07 **Gifts to the District:**

- \$154.84 from Wells Fargo Foundation Educational Matching Gift Program on behalf of the Angela Weigold Family to Centennial Elementary
- \$30.00 from the Wells Fargo Foundation Educational Matching Gift Program on behalf of various families monthly to Centerville Elementary
- \$100.00 from Residential Mortgage Group "Refer a friend. Build your community." on behalf of the Nippoldt family to Centerville Elementary
- \$223.00 from the Funding Factory cartridge recycling program to be used for technology at Centerville Elementary
- \$982.00 from the Centennial Basketball Association to be used to make the basketball baskets in the High School white gym adjustable.
- \$269.22 from Wells Fargo Educational Matching Gift Program to Blue Heron Elementary
- \$200.00 from Alerus Financial to Blue Heron Elementary

- \$230.76 from Wells Fargo Community Support Campaign to Blue Heron Elementary
- \$1,500.00 grant money from CAEF to Blue Heron Elementary

6.08 **Investments:** None

6.09 **Dues and Memberships:** None

6.10 **Virtualization Lease**

The attached resolution needs to be adopted by the school board as part of the agreement to enter into a lease purchase arrangement with Lease Finance Group for a server installation the school district has completed to operate virtual servers. The equipment was purchased from TIES from a state contract. Lease Finance Group is providing the funding so the cost to the district can be spread out over three years. The lease itself has been reviewed by legal counsel and the changes suggested will be incorporated in the lease before it is signed by the district.

*Motion by:* \_\_\_\_\_, *Seconded by:* \_\_\_\_\_, *Vote:* \_\_\_\_\_