



BOARD BRIEFS

Notes from the School Board Meeting of Monday, January 9, 2012

Election of Officers

The following board members were nominated and elected as officers for 2012:

- Chairperson – Christina Wilson
- Vice-Chairperson – Karen Lodico
- Clerk – Suzy Guthmueller
- Treasurer – Barb Regnier

Superintendent Report/Recognitions

- Superintendent Report
 - District and parent leaders have been invited to attend a meeting Tuesday, January 10 to begin the “community conversation”.
 - The board will begin work on the strategic plan at the next Work Study Session.
 - 62 high school students will be inducted into the National Honor Society on January 11.
 - 4 students will be presented with diplomas at the CALC Senior Celebration on January 19.
 - The Centennial Area Education Foundation will host the Reach for the Stars Gala on February 25. Tickets are available through the district website.
 - The end of the first semester is January 20. Students will be taking exams on the January 19 and 20 and may be dismissed early on those days.
 - Congratulations to Centennial High School Assistant Principal Adam Holm, who was named 2011 Assistant Principal of the Year for the Southwest Division of the Minnesota Association of Secondary School Principals. Adam’s nomination arose from his work at Hutchinson High School.
- The following All-State Symphonic Band Members were recognized: Ray Culp – trumpet, Jonathan Keller – percussion, Grant Luhmann – oboe
- The following All-State Orchestra Member was recognized: Nick Kourajan – bassoon
- The following All-State Concert Band Members were recognized: Tyler Olsen – french horn, David Young-Stephens – trombone
- The following High School Bowling Club Members for their first place finish in state: Brenna Classen, Ryan Dion, Eric Wing, Dylan Crane, Andrew Perrine and Daniel Wood

Personnel Consent Agenda Items Approved

- Terminations: Paraprofessionals Laura Riesselman and Benjamin Hallman
- Resignations: Kathryn Dynan, paraprofessional, effective December 2, 2011; Wayne Michaelson, custodian, effective December 13, 2011; Leah Mertes, food service assistant, effective December 9, 2011; Sue Longen, paraprofessional, effective December 19, 2011
- Employment: Matthew Peterson as a full-time custodian effective January 16, 2012; Virginia Vinck Ball as a 4 hour per day paraprofessional effective December 7, 2011; Sandy Mackie as a 3 hour per day food service assistant effective January 3, 2012; Pauline Trettel as a 1.00 FTE long-term substitute teacher for Carrie Kyung-Andersson effective December 2, 2011 through January 6, 2012; Martha Amunrud as a 1.00 FTE long-term substitute teacher for Christy Hamblin effective November 22, 2011 through March 9, 2012; Elizabeth Albert as a .50 FTE special education teacher effective December 20, 2011; Tiffany Kelly as a 3½ hour per day paraprofessional effective January 3, 2012; Kelli Hofmann as a 3½ hour per day paraprofessional effective January 3, 2012; Kelly Miller as a 6½ hour per day paraprofessional effective January 9, 2012
- Change in Employment: Kaelyn Folstad from a 6.5 hours per day, 3 days per week, paraprofessional to 6½ hours per day effective January 3, 2012; Mari Anderson, office secretary, from 4 hours per day to 8 hours per day effective January 3, 2012; Jennifer Sand, office secretary, from 4 hours per day to 450 hours total paid hours effective January 3, 2012 through June 30, 2012

Other Consent Agenda Items Approved

- Minutes from the Regular Meeting of December 5, 2011 and Special Meeting of December 19, 2011
- Monthly Bills - \$2,714,727.21
- Payroll - \$3,179,317.07
- Field Trips: 20-25 6th and 7th grade Middle School students to Camp Laurentian January 26-28, 2012
- Gifts to the District: \$506.75 from Lifetouch for fall pictures to Centennial Elementary, \$100.00 from Alerus Financial to the district on behalf of Josh Hicks
- 403b Plan requests for Stephanie Waldvogel, Margaret Kerfeld, Susan Carrigan, Sara Fernstermacher

Organizational Items Approved

- Use of Signature Plate
- Authority to conduct collateral transactions given to Dan Huffman, Director of Business Affairs
- Approval to utilize the services of:
 - Legal Counsel - Knutson, Flynn & Deans; Ratwik, Rosak & Maloney; Kennedy & Graven and Karen Kepple from NE Metro 916
 - Architect – Armstrong, Torseth, Skols & Rydeen, Inc.
 - District Auditor – Malloy, Montague, Karnowski, Radosevich and Co. (MMKR)
 - Designated the following as Official Depositories - MN School District Liquid Asset Fund Plus, Piper Jaffrey, Citigroup Global Markets Inc./Smith Barney, Patriot Bank Minnesota and PMA
- Authorized Superintendent Dixon and Director of Business Affairs Huffman to:
 - Make electronic funds transfers
 - Lease, purchase and contract for goods and services
 - Make payments in advance of School Board approval
 - Serve as custodians of petty cash accounts
- That the Quad Press remain the official school district/legal publication for 2012
- That Jody Josephson act as the official election clerk and Debbie Goodwin as the assistant election clerk for all school board elections in 2012
- Designate Dr. Keith Dixon as the school district's representative for grants
- Approved the 2012 School Board Meeting schedule
- That compensation for School Board Members for 2012 remain the same as 2011
- That the mileage allowance reimbursement for 2012 will be 55.5 cents per mile

Curriculum – Director Scott Johnson shared information on the 2012-13 Kindergarten Registration process. Letters are being mailed to families inviting them to a Kindergarten Information Night on Tuesday, January 31, 2012 at the PAC. Kindergarten registration sessions have also been scheduled during February and March at individual elementary buildings.

Resource Management

Dan Huffman gave a synopsis of the 2010-11 Annual Audit Report. There were two findings in the audit – one involving an invoice not paid within the statutory time period, the other a survey which was not completed.

School Board Committee Assignments – A document detailing School Board assignments as prepared by Chairperson Wilson for the 2012 calendar year was distributed.

Superintendent Search/Request for Proposal

At the request of Chairperson Wilson, Larry Jablinski has reviewed and revised the Task Schedule for Hiring a New Superintendent. The search for a superintendent will begin in October of 2012. Dr. Dixon has accepted the invitation of the Board to stay on as superintendent for one more year and provide leadership to assist the School Board with the long-range planning process. After discussion the Board decided to table the review of the Task Schedule for Hiring a New Superintendent until a future meeting.

Dates to Note – Upcoming dates and events in the school district

- Tuesday, January 10, 2012 – Two Hour Late Start for Grades 1-12
- Wednesday, January 11, 2012 – National Honor Society Induction Ceremony, 7:00 p.m./PAC
- Monday, January 16, 2012 – Martin Luther King Day, No School and District Offices Closed
- Tuesday, January 17, 2012 – Work Study Session, 5:30 p.m.
- Thursday, January 19, 2012 – Pre-Legislative Breakfast, 7:30 a.m.
- Thursday, January 19, 2012 – CALC Senior Celebration, 6:30 p.m./Centennial Elementary Little Theater
- Monday, January 23, 2012 – No School, Teacher Workshop Day
- Monday, January 23, 2012 – Work Study Session, 5:30 p.m.

Meeting Adjourned at 7:10 p.m.